

ADMINISTRATION COMMITTEE

AGENDA

DECEMBER 5, 2002

PAGE #

TIME

1.0 **CALL TO ORDER**

2.0 **PUBLIC COMMENT PERIOD** -- Members of the public desiring to speak on an agenda item, or agenda items not on the agenda, but within the purview of this committee, must notify the Secretary and fill out a speaker's card prior to speaking. A speaker's card must be turned in before for the meeting is called to order. Comments will be limited to three minutes. The Chair may limit the total time for comments to twenty (20) minutes.

3.0 **CONSENT CALENDAR**

3.1 **Approval Items**

3.1.1 Approval of November 7, 2002 Minutes 70
Attachment

3.1.2 Contracts 11
RC Attachment

- Leachman & Associates 13

3.2 **Receive & File**

3.2.1 Funding for RHNA – Letter on 15
Suspension of Work **RC Attachment**

3.2.2 Contracts/Purchase Orders \$5,000 - 18
\$25,000 (Info Only) **RC Attachment**

Purchase Orders

- Haver Analytics
- Pace Lithographers
- Promotional Source
- Southern California Leadership Network
- Typecraft Wood and Jones Inc.

ADMINISTRATION COMMITTEE

AGENDA

PAGE #

TIME

DECEMBER 5, 2002

Receive & File – Cont'd

3.2.3 Conflict of Interest Listing 20
(Info Only) RC Attachment

3.2.4 Update on Committee Preferences 22
RC Attachment

4.0 ACTION ITEMS

4.1 Administration Committee Report

**Mayor, Richard
Dixon, Vice-Chair**

4.1.1 Fiscal Year 2002-2003 Budget 32
Amendment No. 1 Attachment
Mailed Separately

Recommended Action: Approve
Fiscal Year 2002-2003 Budget
Amendment No. 1 and authorize the
Executive Director to make minor
changes, as needed, and transmit to Caltrans.

5.0 INFORMATION ITEMS

**5.1 Monthly Financial Report
Attachment**

**Bert Becker
Chief Financial
Officer (CFO)**

64

The CFO provides a report, which reflects
Financial status and cash flow, General Fund
Expenditure status and, on a quarterly basis
a report on membership dues.

6.0 COMMENT PERIOD

**Any Regional Council member or staff desiring to comment
on items not covered on the agenda may do so at this time.
Comments should be limited to three minutes.**

7.0 ADJOURNMENT



SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS

ADMINISTRATION COMMITTEE

AGENDA

	<i>PAGE #</i>	<i>TIME</i>
The next meeting is scheduled for Thursday, January 9, 2002, at the SCAG Offices.		

